

BOOK RETURN NOTICE

All students are reminded that schoolbooks must be returned. All books are barcoded and assigned to individual student profiles, meaning every returned book will be scanned and recorded. This allows us to clearly track which books have been returned and which are still outstanding, avoiding any mix-ups or confusion.

Please note: if a book is not returned, or has been misplaced/lost/badly damaged, students will be required to pay the replacement cost for each outstanding book.

3rd Year & 6th Year Students:

Please return ALL books immediately after each exam finishes. A designated book return area will be set up in the GPA, with clearly marked sections for each subject and year group to help make the process as smooth and efficient as possible. Please follow your specific return instructions for your year group.

3rd Year students must also ensure that they return their *Graiméar an Draoi* book.

1st Year Students:

You only need to return your English, Irish, Maths, and SPHE books. SPHE Books will be collected by your SPHE teacher. You may keep all other books until 3rd Year. New books for English, Irish, Maths, and SPHE will be issued when you return in August/September.

2nd Year Students:

Please return your SPHE book to your teacher as soon as possible.

Where to return your books:

Please return your books to the teacher you have for that subject. For example, SPHE books should be returned to your SPHE teacher in your last class of that subject, and the same applies for Maths, English, Irish, and all other subjects.

3rd & 6th Year Students should follow their own specific end-of-exam return instructions and use the designated return area in the GPA.

If you believe you may have misplaced a book, now is the time to search for it thoroughly — check at home, in lockers, school bags, classrooms, and anywhere else it may have been left.

Please note: all books are scanned in and out against individual student profiles. This is a fully tracked system, and any outstanding books will be immediately identifiable once the scanning process is completed over the summer as every book is accounted for during the return process.

Please note you do NOT need to return your stationery, copies, hardbacks, folders, or other personal materials. These are your own property, and you may either keep them for revision purposes or dispose of them yourself as we are unable to take on the additional burden of sorting or disposing of them.

New stationery, including your new school journal, will be issued when you return in August/September.

Thank you for your cooperation!

