

2026 - 2027

School Administration Charge

The **School Administration Charge** for all students **€100 p.a. (Siblings - €70 each)**. This charge covers locker, telephone, postage, photocopying, attendance and monitoring system, computer software, house examinations. This may be paid in instalments with the prior agreement of the school office. Payment is due by **Friday 28th August**. Lock and phone pouch deposits returnable when the student leaves the school.

Mock Exam Fees €100 for 3rd and 6th year students will be due in December 2026

Year	School Administration	Book Rental	Locker Lock & Phone Pouch Rental	Mock Fees	Voluntary Contribution (Optional Payment)
1 st	€100	Free	€10 + €30 Deposit	-	€30
2 nd	€100	Free	€10 + €15 Deposit	-	€30
3 rd	€100	Free	€10 + €15 Deposit	€100	€30
TY	€200	Free	€10 + €15 Deposit	-	€30
5 th	€100	Free	€10 + €15 Deposit	-	€30
LCA	€100	Free	€10 + €15 Deposit	-	€30
6 th	€100	Free	€10 + €15 Deposit	€100	€30

School Hours

The school is open at approximately **7.45 a.m.** each morning. Pupils must be in school before **8.30 a.m.** Classes begin at **8.40 a.m.** Please note that on **Fridays** – classes end at **12.55 p.m.** Please ring the school office if you wish to make an appointment to see the Subject Teacher, Form Tutor, Year Head, Deputy Principal or Principal.

Lunch

All students remain in school for lunch. Free breakfast & hot lunch is provided for all students in our school.

Lates

Students must be in school by 8.30 a.m. A student that arrives to school after 8.30 a.m. without a valid note from a Medical Professional for their appointment is late for school and will go to the reflection room for 20 minutes at the end of the same day. Late notes from any other source will not be accepted.

Leaving School Early

Professional/medical appointments should be organised for outside of the school day. To minimise disruption to teaching and learning students may not leave for appointments during class time. Confirmation of the professional or medical appointments should be provided to our school office. Students that are unwell must be collected at our school office by a parent/guardian.

Pupil Absences

Our shared goal is to have every student in every day. We ask Parents/Guardians to avoid taking students out from school unless absolutely necessary. I wish to draw your attention to the regulations relating to pupil absences. The Education Welfare Act 2000 has put structures and regulations in place regarding pupil absences. The school is now legally obliged, under The Education Welfare Act 2000, to notify the Education Welfare Officer of any student absences from school for **20** days or more. Explanations for absences should be written on the appropriate form at the back of the **Student's Journal**, alternatively submitted via our **School App**. The note should accompany the student on their return to school.

Mobile Phones

Students are not permitted to use their phones while on school grounds. Upon arrival, all phones must be securely placed into the individual's assigned PhoneLocker pouch and remain locked for the duration of the school day. Students may unlock and retrieve their phones only upon leaving the premises at a designated unlocking station. If a student is found in possession of an unsecured phone, please see our PhoneLocker Policy Integration Guidance for relevant steps.

School Office Hours

The school office is open Monday to Friday, during school hours. The school office will reopen **Monday, 17th August 2026** and will close, **on Wednesday 30th June 2027**.

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Return to school schedule

Wednesday 26 th August	10.00 a.m. – 10.40 a.m.	1 st Year
Wednesday 26 th August	11.00 a.m. – 11.30 a.m.	2 nd Year
Thursday 27 th August	8.40 a.m. – 9.10 a.m.	3 rd Year
Thursday 27 th August	9.10 a.m. – 9.40 a.m.	Transition Year (TY)
Thursday 27 th August	9.40 a.m. – 10.10 p.m.	5 th Year and LCA1
Thursday 27 th August	10.10 a.m. – 10.40 a.m.	6 th Year
Friday 28 th August	8.30 a.m. – 12.55 p.m.	Full classes begin for <u>ALL</u> Students

School Term 1:	August 26th 2026 – December 22nd 2026 Inclusive
School Holiday:	Monday 28 th September 2026
Mid-Term Break:	Monday 26 th October 2026 - Friday 30 th October 2026 Inclusive
School Holiday:	Monday 30 th November 2026
Christmas Holidays:	Wednesday 23 rd December 2026-Tuesday 5 th January 2027 Inclusive

School Term 2:	January 6th 2027 – March 19th 2027 Inclusive
Staff Training Day:	Tuesday 19 th January 2027
Public Holiday:	Monday 1 st February 2027
Mid Term Break:	Monday 15 th February 2027-Friday 19 th February 2027 Inclusive
Staff Training Day:	Thursday 25 th February 2027
Public Holiday:	Wednesday 17 th March 2027
Easter Holidays:	Monday 22 nd March 2027 - Friday 2 nd April 2027 Inclusive

School Term 3:	April 5th 2027 – June 4th 2027 Inclusive
Public Holiday:	Monday 3 rd May 2027
School Holiday:	Tuesday 4 th May 2027
School Closes on:	Friday 4 th June 2027

PARENT-TEACHER MEETINGS

1 st / 3 rd / 6 th	Thursday, 19 th November 2026
2 nd / TY/ 5 th / LCA1	Thursday, 21 st January 2027
1 st / 3 rd / 6 th	Thursday, 18 th March 2027

EXAMS

House Exams for 1 st , 2 nd , TY & 5 th Years	December 2026 and May/June 2027
Junior/Leaving Cert Mock Exams	2 nd February 2027 - 12 th February 2027
Junior & Leaving Certificate Exams	9 th June 2027 - 30 th June 2027