



## Re: Updated Mobile Phone Policy Implementation - August 2025

Dear Parents/Guardians,

I am writing to inform you of important changes to our school's mobile phone policy, aligned with Department of Education Circular 0045/2025. These changes reflect our commitment to creating an optimal learning environment while supporting student wellbeing.

### Key Changes:

- Students must store phones in secure pouches throughout the school day
- Phones must be switched off upon arrival and locked in designated pouches
- Pouches will be provided on loan for the academic year
- Storage requirement includes break and lunch periods
- Unlocking devices will be available at all exits, to unlock your pouch at the end of each school day
- Parents must contact students via school office during school hours

### Exemption Process:

Medical, wellbeing, or special educational needs exemptions can be requested through Year Heads. All applications will be handled confidentially.

### Enforcement:

1st violation: Phone confiscated until day's end

2nd violation: Phone confiscated until end of next school day

Forgotten pouch: Phone must be submitted to school office

Persistent violations: Progressive disciplinary measures apply

### Lost or Damaged Pouch:

In the event that a pouch is lost or damaged, students will be required to pay a replacement **fee of €25**

### Important Notes:

- Students may use phones for travel to/from school
- Phone security remains student/guardian responsibility
- Regular compliance checks will be conducted



- School's existing policies (anti-bullying, child protection, acceptable usage) apply to all phone use

**We believe these changes will:**

- Enhance student focus and learning
- Reduce distractions
- Promote meaningful face-to-face interactions
- Support overall student wellbeing

Your cooperation in implementing these changes is greatly appreciated. Please contact your child's Year Head in September with any questions or concerns.

Yours sincerely,

Keith O'Rahilly

Principal

Salesian Secondary College

