



## Loreto Abbey Secondary School, Dalkey

17<sup>th</sup> September 2025

**Re: Appointment of an Acting Deputy Principal**

Dear Parents,

The Board of Management has now completed the process to replace Ms. Marie Breen our Deputy Principal who continues on leave for this academic year.

The Board is pleased to appoint Ms. Roisin Conlon to the Acting Position of Deputy Principal. Ms. Conlon brings a wide experience to the role. She is a past pupil and has taught Geography, CSPE and Resource here since 2011 and as an Assistant Principal has served as Year Head and as A.E.N. coordinator.

The Board wishes Roisin every success in her new role.

As result of the new appointment, Mr. Flanagan will take managerial responsibility for Senior cycle classes i.e. 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Year students. He may be contacted at [will.flanagan@loretoabbeydalkey.ie](mailto:will.flanagan@loretoabbeydalkey.ie) and Ms. Conlon will be responsible for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Year groups. She may be contacted at [roisin.conlon@loretoabbeydalkey.ie](mailto:roisin.conlon@loretoabbeydalkey.ie) Both may be contacted by phone through the office at 01-271 8900.

The Year Head is usually the first point of contact and their details are on the website.

I may be contacted at anytime through my P.A. [holly.simmons@loretoabbeydalkey.ie](mailto:holly.simmons@loretoabbeydalkey.ie) or by phone at 01 271 8906.

Yours sincerely,

Robert Dunne  
Principal / Secretary, Board of Management